



MEMORANDUM

FROM: Tim Wiedrich, Section Chief
Emergency Preparedness and Response Section

SUBJECT: 2006 Grant Preparedness Workshop
Seven Seas Inn & Convention Center
Mandan, North Dakota
June 12, 2006

Last June, you or your designee may have participated in the BT Grant Workshop that identified priority areas in the statewide emergency preparedness and response planning process for public health. North Dakota is a recipient of a 5-year cooperative agreement from the Centers for Disease Control (CDC) that will provide funding to continue development and implementation of North Dakota's public health emergency response program. I would appreciate your attendance at this year's workshop.

The 2006 Grant Preparedness Workshop will be held at the Seven Seas Inn and Convention Center in Mandan on Monday, June 12, 2006, from 8 AM – 5 PM. An agenda outlining the day's activities is included with this correspondence. At the workshop, participants will be divided into small groups that will meet to establish priority areas and provide feedback for the planning process. If you are unable to attend this planning workshop, please try to send a representative on your behalf.

In the new grant guidance, CDC has developed Preparedness Goals designed to measure urgent public health system response performance parameters that are directly linked to health protection of the public. The Preparedness Goals are intended to measure urgent public health system response performance for terrorism and non-terrorism events including infectious disease, environmental, and occupational related emergencies. At the workshop, you will hear reports on the progress of North Dakota's public health emergency preparedness and planning and you will be given a summary of what will be expected during the next 5-year cooperative agreement. The afternoon of Monday, June 12th, will consist of small group discussions focused on assigned critical tasks of the grant guidance. You will be informed of your group assignment at the workshop.

Lodging and per diem expenses will be reimbursed at the North Dakota state rates for out-of-town participants. An explanation of these reimbursements is included with this correspondence. Lunch will be provided at the Captain's Table which is located in the Seven Seas Inn and Convention Center. A block of rooms has been reserved. Please refer to the **North Dakota Department of Health's Grant Preparedness Workshop** when you reserve your room.

We ask that you advise us of your plans to attend by registering online by using this link: [Register Online](#). **Please respond on or before Friday, June 2, 2006.** If you would like more information, please call 701.328.2270 and ask for Juli.

The North Dakota Department of Health appreciates your willingness to assist in this important planning process for our state.

Attachments:

1. Agenda
2. Memorandum regarding Travel Reimbursement
3. Travel Reimbursement Form (non-state employee)